



United States Embassy
Narcotics Affairs Section – NAS
Carrera 45 No.24B-27 Bogotá, D.C. COLOMBIA
Embassy phone: (571) 383-2243 Embassy fax: (571) 383-2007

August 25, 2011

To all Prospective contractors:

SUBJECT: Solicitation Number **SCO150-11-R-N024** for Mine Detection and NVD containers refurbishing in Tolima-Colombia.

If you intend to submit a proposal, you should thoroughly examine all documents contained in the contract solicitation package. The Embassy intends to conduct a site visit (see L.6, 52.236-27) and hold a pre-proposal conference. All prospective contractors who are interested in submitted proposals for this solicitation are invited to attend. **The conference/site visit will be held in Tolima – Pijaos, CNP Based on September 13, 2011 at 10:30am.** Meeting point will be at CNP Base entrance gate. Interested parties are required to submit attendees complete name (maximum two) to dominguej@state.gov cc moralesil@state.gov by September 2, 2011.

Your proposal must be submitted in a sealed envelope marked "Proposal Enclosed" to GSO/NAS Contracting Officer, Carrera 45 #24B – 27 on or before **September 30, 2011 at 2:00 pm.** No proposal will be accepted after this time.

Complete the OFFER portion of the Standard Form 1442, including all blank spaces, and have the form signed by an authorized representative of your company, or the proposal may be considered unacceptable and may be rejected.

The contract will be a firm fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.

Please be advised that each offeror is responsible for furnishing complete information to its subcontractor and suppliers, such as details and quantities required by the drawings and specifications. Subcontractors and suppliers should not be referred to the Embassy or the Architect for determining the amount or quantities of materials required.

The construction completion time is **60 calendar days**, commencing **10** days after the notice to proceed has been issued. In the event of an unauthorized or unexcused delay in completing the project, liquidated damages in the amount of **US\$103.79** per calendar day will be assessed until substantial completion of the project is achieved.

The Contracting Officer reserves the right to reject any and all proposals and to waive any informality in proposals received. In addition, the Embassy reserves the right to establish a competitive range of one or more offerors and to conduct further negotiations concerning price and other terms before awarding the contract, or to award without discussions.

Please direct any questions regarding this solicitation to GSO/NAS Contracting Officer cc moralesil@state.gov during regular business hours (**8am to 5:00pm**) on or before September 16, 2011. Questions will not be received after this date.

Sincerely,

GSO/NAS Contracting Officer